

**REGULAR MEETING OF THE BOARD OF TRUSTEES  
KERN MOSQUITO AND VECTOR CONTROL DISTRICT**

Board Room  
4705 Allen Road, Bakersfield, Ca  
January 8, 2025  
11:30 A.M.

Disabled individuals who need special assistance to attend or participate in a meeting of the Kern Mosquito and Vector Control District may request assistance at the district's headquarters located at 4705 Allen Road, Bakersfield or by calling 589-2744. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance whenever possible.

Note: Agenda items may be taken out of order.

**1) INTRODUCTION OF VISITORS**

This is an opportunity for members of the public to introduce themselves to the Board of Trustees.

**2) PUBLIC COMMENT**

This an opportunity for members of the public to address the Board on any matter within the Board's jurisdiction that is not listed on the Agenda. The Board of Trustees reserves the right to limit the duration of each speaker to five (5) minutes.

**3) ACTION TO APPROVE the Items on the Consent Calendar**

Items considered routine in nature are placed on the Consent Calendar. All of the items on the Consent Calendar may be approved by one motion. If discussion is desired, the item(s) may be removed from the Consent Calendar.

- a) Minutes Dated – December 11, 2024
- b) Expenditures – December 2024
  - i) Mosquito Account
  - ii) Rat Program
- c) Financial Statements – December 2024
  - i) Mosquito Account
  - ii) Rat Program
  - iii) CIR Account
- d) Revolving Fund - December 2024

**4) EPICUS CONSTRUCTION MANAGEMENT SERVICE UPDATES**

Representative(s) from EPICUS Group will provide an update and proposed timelines for the construction of the laboratory and remodeling of the District main office project.

**5) ACTION TO APPROVE the Draft Request for Proposal (RFP) for Design Services**

The Board of Trustees will be asked to review and approve the draft RFP for preliminary design services for the construction of the laboratory and remodeling of the District main office project.

**6) ACTION TO APPROVE AND ADOPT Policy 3090, Policy Title “Procurement and Bidding”**

The Board of Trustees will be asked to review and consider adopting the policy on procurement and bidding procedures.

**7) ACTION TO APPROVE District Personnel Travel Plans for 2025**

The Board of Trustees will be asked to review and approve the District personnel travel plans scheduled for calendar year 2025.

**8) MANAGER’S REPORT**

The District Manager will provide a brief report on current District business and activities. The District Manager will also report on District employees, meetings attended, and current projects.

**9) SUPERINTENDENT OF OPERATION’S REPORT**

The Superintendent will provide a brief report on current operation business and activities.

**10) PUBLIC INFORMATION OFFICER’S REPORT**

The Public Information Officer will provide a brief report on upcoming public relations events and projects.

**11) BOARD COMMENT**

This is an opportunity for Board Members to ask questions for clarification, provide information to staff, request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

**12) MOTION TO RECESS**

**13) INTRODUCTION OF DISTRICT STAFF**

The District staff will be asked to introduce themselves to the Board.

**14) AB 1825 SEXUAL HARASSMENT PREVENTION TRAINING REQUIREMENT**

The Board and District staff will be provided AB 1825 Sexual Harassment Prevention Training conducted by an associate of Lozano Smith Attorneys at Law.

**15) ADJOURNMENT**