

**REGULAR MEETING OF THE BOARD OF TRUSTEES
KERN MOSQUITO AND VECTOR CONTROL DISTRICT**

Board Room
4705 Allen Road, Bakersfield, Ca

March 12, 2025

11:30 A.M.

Disabled individuals who need special assistance to attend or participate in a meeting of the Kern Mosquito and Vector Control District may request assistance at the district's headquarters located at 4705 Allen Road, Bakersfield or by calling 589-2744. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made at least three (3) working days in advance whenever possible.

Note: Agenda items may be taken out of order.

1) INTRODUCTION OF VISTORS

This is an opportunity for members of the public to introduce themselves to the Board of Trustees.

2) PUBLIC COMMENT

This an opportunity for members of the public to address the Board on any matter within the Board's jurisdiction that is not listed on the Agenda. The Board of Trustees reserves the right to limit the duration of each speaker to five (5) minutes.

3) ACTION TO APPROVE the Items on the Consent Calendar

Items considered routine in nature are placed on the Consent Calendar. All of the items on the Consent Calendar may be approved by one motion. If discussion is desired, the item(s) may be removed from the Consent Calendar.

a) Minutes Dated – February 12, 2025

b) Expenditures – February 2025

i) Mosquito Account

ii) Rat Program

c) Financial Statements – February 2025

i) Mosquito Account

ii) Rat Program

iii) CIR Account

d) Revolving Fund - February 2025

4) ACTION TO ACCEPT the Final Draft of the Kern Mosquito and Vector Control District Financial Statements for Year Ended June 30, 2024 – RECEIVE AND FILE

The Board of Trustees will be asked to consider accepting the final draft Financial Statements for Year Ended June 30, 2024.

5) ACTION TO Select a Design Firm to Provide Design Services to the Kern Mosquito and Vector Control District and Authorize Manager to Negotiate, Sign, and Manage Agreement

The Board of Trustees will be asked to consider selecting a design firm to provide design services for the construction of a new laboratory and remodeling of the main office.

6) KERN MVCD POLICY HANDBOOK REVIEW:

ACTION TO APPROVE AND ADOPT the “Series 1000 – General” Policies

The Board of Trustees will be asked to review and consider amending the following policies, as necessary.

- a. Purpose of Board Policies**
- b. Adoption/Amendment of Policies**
- c. District Objectives**
- d. Conflict of Interest Code**
- e. Public Complaints**
- f. Copying Public Documents**
- g. Public Records Act**
- h. Claims Procedures**
- i. Cooperative Agreement**

7) ACTION TO APPROVE AND ADOPT Resolution No. 2025-01

The Board of Trustees will be asked to consider approving and adopting Resolution No. 2025-01, a Resolution to Discontinue the Practice of Providing Employees with the “Kern Mosquito and Vector Control District Regular Employees Personnel Policies Manual” and “Kern Mosquito and Vector Control District Seasonal Employees Personnel Policies Manual” and to Provide All Employees with the “Kern Mosquito and Vector Control District Policy Handbook”.

8) INFORMATION: SDRMA Board of Directors Nomination and Election

The Board of Trustees will be provided information on the SDRMA Board of Directors Nomination and Election guidelines.

9) MANAGER’S REPORT

The District Manager will provide a brief report on current District business and activities. The District Manager will also report on District employees, meetings attended, and current projects.

10) SUPERINTENDENT OF OPERATION'S REPORT

The Superintendent will provide a brief report on current operation business and activities.

11) PUBLIC INFORMATION OFFICER'S REPORT

The Public Information Officer will provide a brief report on upcoming public relations events and projects.

12) BOARD COMMENT

This is an opportunity for Board Members to ask questions for clarification, provide information to staff, request staff to report back on a matter or direct staff to place a matter on a subsequent agenda.

13) ADJOURNMENT